

Change Management Charter					
Title	(Enter Change Initiative Title Here)				
Problem Statement - What is the problem we are trying to solve?					
Change Deliverable	Benefit Description	Recipient	Benefit Metric	Benefit Target	
Change Drivers / Current State Issues / Supporting Data			Change Goals and Objectives		
1			1		
2			2		
3			3		
4			4		
5			5		
6			6		
7			7		
Change Risks / Possible Obstacles		Countermeasures			
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
Scope		Stakeholders			
In Scope		#	Position	Impact	Influence
		1			
		2			
Out of Scope		3			
		4			
		5			
Comments / Notes		6			
		7			
		8			
		9			
		10			
		11			
		12			
		13			